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13 JUN 1973

MEMORANDUM FOR: Office of Security Reorganization Task Force  
SUBJECT : DD/PTOS Reorganization

1. Attached are two statements suggesting name changes, slotting arrangements and functional responsibilities for the Physical Security Division and the Technical Division respectively.

2. In the matter of space accommodations, these points can be made:

a. The Technical Division can operate effectively out of the [REDACTED] using its current space plus that now held by the current Physical Security Technology Branch.

b. The Headquarters Security Branch space situation in the Headquarters Building can and should remain unchanged.

c. The remaining elements of the Physical Security Division can effectively function from the fifth floor of the Chamber of Commerce Building in space running from Room 512 to Room 522 inclusive (as already suggested by the Logistics Branch).

3. In the area of intra-PTOS relationships, these points can be made:

a. All tasking for technical support to Headquarters, e.g., Headquarters alarm installations, maintenance, and repairs; closed circuit TV; etc. will be made via

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direct liaison between the Chief, Headquarters Security Branch (PSD) and the Chief, [REDACTED] (TD).

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b. All tasking for technical support to survey operations, e. g., overseas alarm problems; safe and lock maintenance and repair; etc. will be made via direct liaison between the Chief, Overseas Security Branch (PSD) and the Chief, Overseas Activities Branch (TD).

c. The liaison noted in 3a and 3b above may with time and experience be delegated to lower levels within the respective units.

4. It is felt that PTOS could begin functioning on the basis of the reorganization as early as 1 July 1973 and such an early implementation is heartily encouraged.

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[REDACTED] 15/11/73  
PTOS Reorganization Task Force

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